

**SOCIAL WORK SECTION  
MEETING MINUTES  
JANUARY 13, 2010**

**PRESENT:** Eric Alvin, George Kamps, Mary Jo Walsh

**EXCUSED:** Daryl Wood

**STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

**GUESTS:** Joe Dooley, Mount Mary College; Megan Starck and Jennifer Kube, Students – Mount Mary College; Chuck Zastrow, George Williams College; Marc Herstand, National Association of Social Work (NASW) – WI; Aaron Winden, NASW-WI; Cindy West, Upper Iowa University; Mary Jo Weeden, George Williams College; Joanne Barndt

**CALL TO ORDER**

George Kamps, Chair, called the meeting to order at 9:13 a.m. A quorum of three (3) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- Item “B” (open session) **ADD:** “Review of Petition from Senior Social Work Students of Mount Mary College Requesting Social Worker Section to sunset the Social Work Training Certificate Correspondence from Mount Mary College Students”
- After Item “E” (open session) under the topic titled “Hearings on Denial of Applications for Licensure” **REMOVE:**
  - Colleen Teynor, Hearing on Denial of Application for a Clinical Social Work License
- After Item “E” (open session) Following “Section Discussion of MPSW Joint Board Planning on Board Goals for 2010” **ADD:** “Association of Social Work Boards (ASWB) Offer of Appointment to the ASWB Continuing Education Committee for 2010 issued to Eric Alvin, Social Work Section, Government Social Worker Member”
- Correct date appearing on the top of the face page of the agenda as follows: January 13, ~~2009~~ **2010**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the agenda as amended. Motion carried unanimously.

## **APPROVAL OF MINUTES OF OCTOBER 28, 2009**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to approve the minutes of October 28, 2009 as published. Motion carried unanimously.

## **SEATING OF THE CHAIR, VICE CHAIR, AND SECRETARY OF THE SOCIAL WORK SECTION FOR 2010**

George Kamps, Chair; Eric Alvin, Vice Chair; and Daryl Wood, Secretary were announced as the Section's Officer for 2010.

## **ADMINISTRATIVE REPORT**

Jeff Scanlan briefly reported the following staff changes:

- Marvin Robinson, Division of Enforcement Administrator, resigned his position. His last day with the Department will be January 15, 2010.
- Tom Ryan, Bureau Director, has been transferred to the Policy Analyst position for the Bureau of the Medical Examining Board.
- Gail Sumi, Division of Board Services Administrator, has stepped down as Administrator in order to assume the position of Bureau Director for the profession previously handled by Tom Ryan. Ms. Sumi's transition from Division Administrator to Bureau Director will occur on January 19, 2010.

Jeff Scanlan informed the Section that Jeanette Lytle and he recently presented to the Bureau of Milwaukee Child Welfare regarding reporting requirements per s. 457.25 Wis. Stats. He noted that the Joint Board discussed methods of communicating the reporting requirements to licensees and employers. The MPSW Joint Board took action to request that memorandums be sent to the Secretary of the Department of Health Services (DHS) and the Secretary of the Department of Children and Family Services (DCFS).

## **BOARD ASSIGNMENTS**

George Kamps, Chair, made the following appointments:

### **Screening Panel Members, Committee Assignments & Board Liaisons**

#### **Screening Panel:**

- Daryl Wood
- Eric Alvin

#### **Monitoring Liaison(s):**

- Mary Jo Walsh
- Eric Alvin (alternate)

#### **Credentialing Liaisons:**

- Mary Jo Walsh
- George Kamps

#### **ASWB Exam Issue(s):**

- George Kamps

## **PRESENTATION OF PROPOSED STIPULATION AND ORDERS**

### **STEPHEN WEBSTER 09 SOC 045**

Attorney James Polewski, Division of Enforcement, presented the Proposed Stipulation, Final Decision and Order in the matter of disciplinary proceedings against Stephen Webster, 09 SOC 045. Deliberation of this case will occur once a supermajority of the Section is achieved.

### **PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA**

None.

### **STATUS OF RULES AND STATUTES**

Jeff Scanlan advised the Section that a scope statement to identify that failure to report and that failure to have grievance procedure in place is a violation of ethical code of conduct is in drafting stages. He informed the Section that the psychometric testing rule is scheduled for review by the Small Business Advisory Committee. The psychometric testing rule will then be sent to the Legislative Clearinghouse for comment and will be returned to the Joint Board for public hearing. Mr. Scanlan also indicated that there is a long standing scope statement pending relating to the amendment of MPSW 1.09. This rule project is intended to bring rules into compliance with current regulations established by the Department and is on hold until the Section is able to address the re-write.

### **SOCIAL WORK TRAINING CERTIFICATE (SWTC)**

#### **Review of SWTC Taskforce Preliminary Recommendations**

Colleen Baird provided the Section with her legal opinions relating to the preliminary recommendations of the SWTC Taskforce. The Section noted that the implementation of any of the SWTC Taskforce recommendations would necessitate rule change and discussed the approach to rule writing applicable to each recommendation. During this review comments were provided by Chuck Zastrow, George Williams College; Joe Dooley, Mount Mary College; Marc Herstand, NASW- WI; and Mary Weeden, George Williams College. Deliberation and discussion of the recommendations made by the SWTC Taskforce ensued. The Board expressed its gratitude to Eric Alvin and those that have participated in the creation of these recommendations. Chuck Zastrow, George Williams College, distributed a copy of the Council on Social Work Education's (CSWE) definition of clinical social work (LCSW level) to the Section.

**Correspondence Regarding SWTC Taskforce Recommendations submitted by Richard Salem, Professor, UW-Whitewater**

The Section reviewed correspondence they received from Richard Salem commenting on the recommendations provided by the SWTC Taskforce. The Section noted the position of Professor Salem and indicated that its charge is to maintain public protection and to ensure the competent practice of social worker licensees within the state. Joe Dooley provided comments relating to the qualifications of instructors as it relates to this correspondence. Jeff Scanlan stated that the Department and the Section have endeavored to regulate the issuance of SWTC's and work with rules amendments within the boundaries of state statute.

**Review of Petition from Senior Social Work Students of Mount Mary College Requesting Social Worker Section to sunset the Social Work Training Certificate. Undersigned students petitioning section include: Megan Starck; Elyse Beier; Danita Graham; Vilitha Huff; Jennifer Kube**

The Section received a petition from senior social work students, Mount Mary College, requesting the sunset of the SWTC. Megan Starck and Jennifer Kube were present to address the Section relative to the student perspective regarding the social work training certificate.

Ms. Starck and Ms. Kube informed the Section of several presentations they have conducted relating to the SWTC at George Williams College, University of Wisconsin - Madison, Mount Mary College, and University of Wisconsin – Whitewater and provided a copy of the PowerPoint presentation which presented to fellow students. The PowerPoint presentation compares an accredited BSW degree program, provided by Mount Mary College, with that of the requirements listed in state statute for obtaining the training certificate. Ms. Starck and Ms. Kube expressed their conclusion that the SWTC requirements are not comparable to that of an accredited BSW degree program. A petition requesting the sunset of the SWTC was presented to the Section. Section discussion of the presentation, petition, and conclusions presented at today's meeting ensued.

The Section commended the interest and efforts of the participating social work students from Mount Mary College and thanked them for providing feedback from the student prospective.

**REQUEST TO EXTEND SOCIAL WORK TRAINING CERTIFICATE  
SUBMITTED BY ANNE KRAUSE**

The Section discussed the feasibility of Anne Krause's request for extension of her SWTC.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to send a letter to Anne Krause to indicate that there is no option for granting an extension of a Social Work Training Certificate. Motion carried unanimously.

**REQUEST FOR REISSUANCE OF SOCIAL WORK TRAINING  
CERTIFICATE SUBMITTED BY FRANCES M. PFAFF**

The Section reviewed a request from Frances M. Pfaff for reissuance of her Social Work Training Certificate.

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to send a letter to Frances M. Pfaff to indicate that there is no option for the reissuance of a Social Work Training Certificate. Motion carried unanimously.

**INFORMATIONAL ITEMS:**

**Association of Social Work Boards (ASWB) Request for Access by Dr. Kim Boland Prom to ASWB Disciplinary Access Reporting Database (DARS). Board may Respond**

The Section discussed Dr. Boland-Prom's request to access the ASWB Disciplinary Access Reporting Database (DARS) for research purposes. The Section noted that only aggregate information and not specific sanctions against licensees would be collected. The Section then discussed the utilization of ASWB's Disciplinary Access Reporting Database (DARS) and indicated that they would like to further explore services which may be available.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to approve Dr. Kim Boland Prom for access to the ASWB's Access Reporting Database. Motion carried unanimously.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to inquire of ASWB regarding DARS activity methods, available services and benefits. Motion carried unanimously.

**Official Notice to Social Worker Section of ASWB Social Worker Exam Fee Increases**

The Section reviewed correspondence from ASWB notifying of an increase to social work examination fees. Eric Alvin reported that he along with other jurisdictional representatives reviewed and voted on this subject at the ASWB Annual Meeting. The Section expressed reservations on the examination fee increase. The Section inquired about additional services which may be available from ASWB as a result of the increase of fees.

## **HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE**

### **Colleen Teynor, Hearing on Denial of Application for a Clinical Social Work License**

This hearing was removed from the agenda.

### **Jaime Cooper, Hearing on Denial of Application for a Clinical Social Work License**

Jaime Cooper appeared before the Section to answer questions and to appeal the denial of her application for Clinical Social Work license.

## **UPDATE REGARDING (WAFCA) AD-HOC COMMITTEE – GEORGE KAMPS**

George Kamps reported that the recommendations that resulted from the Ad Hoc Committee meetings with WAFCA are being addressed. He noted that supervision awareness concerns are being addressed via WAFCA coordinated webinar on February 4, 2010. The content and intent of the WAFCA supervisor webinar was discussed with the Section. George Kamps noted that this is the first of a series of steps to raise awareness of supervisor responsibilities.

## **SECTION DISCUSSION OF MPSW JOINT BOARD PLANNING ON BOARD GOALS FOR 2010**

The Section noted the prioritized goals identified by the Joint Examining Board of Marriage and Family Therapists, Professional Counselors and Social Workers.

- 1. Amendment of Wis. Stat. 457.02 regarding repeal of provisions which restrict board license holders from providing treatment of substance abuse and substance use disorders**

Noted.

- 2. Create Supervisory Guidelines and address disparity of supervisor regulations across Regulations of the 3 Professions of the MPSW Joint board.**

At its April meeting the MPSW Joint Board will work to layout grid of supervisory requirements across the three sections for comparison purposes. The desired result of this comparison is to develop better alignment and to create more consistency in the supervisory requirements for the sections of the Joint Board.

- 3. DHS Mental Health Provider Status Letter Holders – Discussion on What Actions Should Be Taken to by MPSW Joint Board to in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers.**

George Kamps noted that the Joint Board discussed options for bringing DHS mental health provider status letter holders under the Department's jurisdiction. The Board decided that each members of the three sections will submit questions relating to DHS letter holders to Jeff Scanlan for compilation. Jeff Scanlan will then forward the questions submitted by the three sections to Mark Hale and Dan Zimmerman, DHS, and will inquire about methods to identify the make-up and licensure status of DHS letter holders.

**ASSOCIATION OF SOCIAL WORK BOARDS (ASWB) OFFER OF  
APPOINTMENT TO THE ASWB CONTINUING EDUCATION COMMITTEE  
FOR 2010 ISSUED TO ERIC ALVIN, SOCIAL WORK SECTION,  
GOVERNMENT SOCIAL WORKER MEMBER**

Eric Alvin informed the Section of his invitation to serve on the ASWB's Approved Continuing Education Committee. The Committee reviews continuing education providers for designation as an ASWB-ACE approved entity. Eric Alvin indicated that he would be interested in reviewing the types of community, ethics, and supervisory education available and jurisdictions approach to these areas. The Section felt that it would be beneficial to find out ASWB's approach to online education and what standards are applied in the approval of these courses.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to approve Eric Alvin's appointment to the ASWB Approved Continuing Education Committee and to authorize Eric Alvin to travel to Culpeper, VA in March 2010. Motion carried unanimously.

**APPROVAL OF PSYCHOMETRIC TESTING RECEIVED AFTER THE  
MAILING OF THE AGENDA**

None.

**SCREENING PANEL REPORT**

Eric Alvin reported that nine (9) cases were reviewed at the December teleconferenced screening meeting and that of those cases three (3) were opened and six (6) were closed. He then reported that today's screening meeting yielded the review of one (1) complaint which was found to have no violation.

**SPEAKING ENGAGEMENT REQUESTS**

Chuck Zastrow requested that the Section designate a member to speak at CSWE meeting which will occur in Wisconsin Dells, March 25 and 26, 2010. The Section considered this request and took the following action:

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to authorize George Kamps or Eric Alvin to present at the CSWE Meeting March 2010. Motion carried unanimously.

### **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

Marc Herstand approached the Section with a question from a constituent relative to dispensing of prescribed medication. The Section indicated did not have adequate information available to make a determination but was able to identify that this issue is outside of its jurisdiction.

### **INFORMATIONAL ITEMS**

Noted.

### **VISITOR COMMENTS**

Noted.

### **CONVENE TO CLOSED SESSION**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; and Mary Jo Walsh-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:33 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:44 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

## **IMPAIRED PROFESSIONALS PROCEDURE (IPP)**

None.

## **APPLICATION REVIEWS**

None.

## **APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA**

None.

## **DELIBERATION FOR APPLICATION DENIAL HEARINGS**

### **Colleen Teynor, Hearing On Denial of Application For a Clinical Social Work License**

This hearing was removed from today's agenda. Ask Jeff about placement and wording, agenda amendment, opens session and closed.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to approve Colleen Teynor's application for licensure on condition of receipt of form # 2760 documenting hours at Wyalusing Academy from February 2009 to present. Motion carried unanimously.

### **Jaime Cooper, Hearing On Denial of Application For a Clinical Social Work License**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to reaffirm the denial of Jaime Cooper's for Clinical Social Work Licensure. Reason for Denial: Failure to obtain pre-approval of her supervisor and failure to follow the psychotherapy supervision requirements outlined in MPSW 4. Motion carried unanimously.

## **MONITORING**

None.

## **DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA**

None.

**DELIBERATION OF PROPOSED STIPULATION AND ORDER**

**STEPHEN WEBSTER  
09 SOC 045**

Deliberation of this stipulation has been deferred to the next Section meeting that a supermajority can be obtained.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED  
AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED  
AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE  
MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE  
MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS THAT MAY BE SIGNED  
AFTER MAILING OF AGENDA**

None.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT & DISCIPLINARY  
CASE CLOSINGS**

**09 SOC 037**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to close case 09 SOC 037 for insufficient evidence. Motion carried unanimously.

**07 SOC 044**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to close case 07 SOC 044 for no violation. Motion carried unanimously.

**APPROVAL OF APPLICATIONS**  
**SOCIAL WORK FILE REVIEW 1/12/2010**

**CLINICAL FILE REVIEW**

**FIRST REVIEW**

BENRUD, ALLEN-approved  
BROWN, KRISTEN-intent to deny  
BENDERSON, ANNE- approved  
BOSCH, JENNIFER- approved  
DUNN, JUDY-intent to deny  
DUNN, MARCIA- approved  
GORMAN, KATHLEEN- approved  
GUNN, ROBERT- approved  
HOUSER, ELLEN- approved  
JANKOWSKI, SARAH- approved  
MATOLA, ELIZABETH- approved  
MICHELSON, SARAH- approved  
MOSER-SADZEWICZ, LIZABETH- approved  
NOWLAND, CHRISTIE- approved  
RUCKTENWALD, ELIESE-intent to deny  
SCHULTZ, RUSSELL- approved  
SCOTT, JENNIFER-intent to deny  
WOLF, JOANN- approved

**SECOND REVIEW**

BOHL, CORINA-denied  
COURT, JOSHUA approved  
HOLZMAN, REBECCA-denied  
MEGHAN, ERIN- approved  
PARRISH, GREGORY- approved  
RIVERA, ANGELA- approved  
WARD, BRENDA- approved

**MISCELLANEOUS REVIEW**

HUNT, CYNTHIA-denied  
KNIER, GEORGEANN-more information  
PFAFF, FRANCES-denied

**PSYCHOMETRIC TESTING**

LEQUIA, DANIEL-approved

**HEARING**

COOPER, JAIME-denied

TEYNOR, COLLEEN-approved pending verification of completion of hours and time

**TRAINING CERTIFICATES**

BURGHARDT, AUDREY-experience- approved

BUROS, MOLLY-experience- approved

CALNIN, KATIE- experience- approved

CHERONE, APRIL- experience-denied

CORNELL, LESLIE- experience- approved

ECHOLS, CLEOPATRA- experience-more information

EHRET, ANDREA- experience- approved

FAUST, MICHELE- experience- approved

FULLER, ROBY- experience- approved

GEIGER, HALEY-course- approved

GEORGE, ANISSA-course-more information

HAGAN, NICOLE- experience- approved

HOUSTON, MERRANDA- experience- approved

JOHNSON, CHRISTOPHER- experience- approved

JOHNSON, NICOLE- experience- approved

KAISER, NICOLE-supervisor-denied

SCHWARTZ, TALIA- experience- approved

STEELE, LORALEE-course-intent to deny

STEINMETZ, JENNIFER-experience plan- approved

SEAMAN, EDEN- experience- approved

SWADLEY, THOMAS-course-1 approved, 1 denied

TYREE, ROSEMARY-degree-intent to deny

WAMPOLE, JESSICA-course-intent to deny

WILLIAMS, DOROTHY- experience- approved

WILLIAMS, LEAH-course-denied

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DOE – Signature Collection**

Signatures were collected for all required documentation.

**ADJOURNMENT**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:46 p.m.